Overview

Homeward Bound’s Pathways to Permanent Housing (PPH) program moves people out of homelessness into homes of their own and provides case management support to help them stabilize in housing and retain it long term. PPH uses primarily government funding so has a significant amount of administration. PPH is based on the national best practice Housing First, meaning we end homelessness with housing first, prior to addressing other barriers to stability, and without preconditions such as sobriety, income, or engagement in mental health care. PPH provides permanent supportive housing to people who are extremely vulnerable with high behavioral health needs as well as rapid rehousing to people who are more likely to self-sustain with short-term assistance. Since 2006, PPH has housed over 1,200 people with an 89% retention rate in housing.

Responsibilities

Staff Supervision & Training

- Supervise 5 PPH team leaders, who are also case managers and who supervise the case managers on their teams (15 staff total, currently)
- Supervise the PPH Housing Specialist, who works with private landlords to place clients in housing
- Supervise PPH staff who are pursuing licensure or credentialing
- Provide regular training to PPH staff on topics relevant to their work (e.g. harm reduction, substance use disorders, etc.)

Program Development

- Build on the program’s history to further case management structure and practices
- Develop policy as appropriate
- Incorporate new best practices and requirements into PPH operations
- Provide clinical direction to program goals and practices

Outcomes Management

- Ensure outcomes are met for funding/grants as well as internal goals

Administration
• Manage internal reporting and reporting to funders
• Provide oversight to staff use of the Homeless Management Information System (HMIS) to ensure HUD compliance and data quality
• Work with Housing Services Director and Director of Grants Management to generate content and outcomes for grant proposals relevant to PPH

Requirements

• LCSW required; additional preference given to LCAS/CCS
• Significant prior experience with homeless populations and/or populations with high behavioral health needs
• Excellent attention to detail and administrative ability
• Strong leadership skills and significant experience supervising social work
• Understanding of and commitment to Homeward Bound’s philosophy of service delivery